

**BUSINESS FILING REQUEST**  
The Business Names Registration Act



**A** Effective Date of registration (**Optional**)  
You may request that the registration have an effective date that is up to 30 days in the future from the date that you filed the documents. Documents will be released **on or after** this date. If you wish this option, please enter the requested effective date in the space below. Verbal or other forms of requests will not be honoured. If this date is left blank, the registration will be made effective the date that your documents were received by the Companies Office:

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Day            Month            Year

**B** Expedited Service required (additional fees required)

**C** Current name of the business \_\_\_\_\_  
Business Number \_\_\_\_\_ and/or Registry Number \_\_\_\_\_

**D** Identify the form being filed:  
Registration  
A Request for Name Reservation has been filed. The Reservation Number is \_\_\_\_\_  
Change of Business Name  
A Request for Name Reservation has been filed. The Reservation Number is \_\_\_\_\_  
Dissolution  
Other \_\_\_\_\_

**E** Optional: I wish to receive an e-mail notification to the following address when the renewal is due to be filed:  
  
Note: In the event that the e-mail notification is undeliverable, the Renewal will be sent to the Mailing Address on record.

**F** Name and address of sender \_\_\_\_\_ Contact person: \_\_\_\_\_  
Tel(8:00-4:30): \_\_\_\_\_  
Fee enclosed: \_\_\_\_\_  
Client Reference Number: \_\_\_\_\_

**G OFFICE REPLY**  
 Forms accepted, your copy is enclosed.  
REMARKS \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ Signature for receipt \_\_\_\_\_

1) <b>New business name</b>		
2) Name and address to which duplicate should be returned (include postal code)	3) Contact person, if different from registrant	
		Tel. (8:30-4:30)

4) Former business name (as registered)
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5) Date name change occurred
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6) The place of business is (full address, including postal code)
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7) The main type of business is
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**Declaration:**  
The business name being registered is not that of another known firm, company, corporation or unincorporated association, or a name liable to be confounded or confused with the other name, or otherwise objectionable on public grounds.

8) Registrant(s) on file		
Full name	Residence address	Signature
A schedule is attached with the names, addresses and signatures of additional registrants.		