

BUSINESS FILING REQUEST
The Business Names Registration Act



A Effective Date of registration (**Optional**)
You may request that the registration have an effective date that is up to 30 days in the future from the date that you filed the documents. Documents will be released **on or after** this date. If you wish this option, please enter the requested effective date in the space below. Verbal or other forms of requests will not be honoured. If this date is left blank, the registration will be made effective the date that your documents were received by the Companies Office:

_____ / _____ / _____
Day Month Year

B Expedited Service required (additional fees required)

C Current name of the business

Business Number _____ and/or Registry Number _____

D Identify the form being filed:
Registration
A Request for Name Reservation has been filed. The Reservation Number is _____

Change of Business Name
A Request for Name Reservation has been filed. The Reservation Number is _____

Dissolution

Other _____

E Optional: I wish to receive an e-mail notification to the following address when the renewal is due to be filed:

Note: In the event that the e-mail notification is undeliverable, the Renewal will be sent to the Mailing Address on record.

F Name and address of sender _____ Contact person: _____

Tel(8:00-4:30): _____

Fee enclosed: _____

Client Reference Number: _____

G OFFICE REPLY
 Forms accepted, your copy is enclosed.
REMARKS _____

Date _____ Signature for receipt _____

The Business Names Registration Act
CHANGE OF REGISTRANTS



1) Business name		
2) Name and address to which duplicate should be returned (include postal code)	3) Contact person, if different from registrant	
Tel. (8:30-4:30)		

THIS FORM DOES NOT APPLY TO SITUATIONS WHERE:

- All existing registrants are being deleted or replaced; or
- There is presently only one (1) registrant; or
- There are presently two (2) or more registrants, and after the change, there will be only one (1) registrant.

In these situations, you must file the following forms:

- Dissolution of a Business Name; and
- Registration of a Business Name

4) The place of business is (full address, including postal code)

5) The change of membership took place on

Declaration:
No other firm, person or corporation is associated in partnership with the registrant(s).

6) A change in the registrants occurred as follows:	
Full name	Signature
became a registrant	
ceased to be a registrant	
A schedule is attached showing additional changes in registrants, including their names and signatures.	

7) So that the firm now consists of:

Registrant(s) Full name

Residence address

Signature

A schedule is attached with the names, addresses, and signatures of additional registrants.