

FILING AN APPLICATION FOR REGISTRATION

Under The Corporations Act of Manitoba



If an extra-provincial or federal corporation wants to operate in Manitoba it must file an APPLICATION FOR REGISTRATION by following these steps:

STEP 1 : RESERVING THE NAME

Form Required

[Request for Name Reservation](#)

Filing Fee

\$45.00

STEP 2: FILING THE APPLICATION

Forms Required

Filing Fees

	share	non-profit
<input type="checkbox"/> Filing Request (found on the application for registration)		-----
<input type="checkbox"/> Two Completed and signed Applications for Registration (singled sided)	\$350.00	or \$120.00
<input type="checkbox"/> Power of Attorney		no fee
<input type="checkbox"/> Certificate of Status from incorporating jurisdiction (foreign corporations only)		no fee
<input type="checkbox"/> Copies of documents from incorporating jurisdiction (if required)		no fee
<input type="checkbox"/> All sections of the registration form completed.		
<input type="checkbox"/> Completed payment options form.		

Instructions

1. **Name of Body Corporate**

Write the name of the corporation. If the corporate name has an English and French version, ensure both are written. The name should match how the corporation is named in its home jurisdiction. Ensure any conditions on the approved Name Reservation have been met.

2. **Business Number**

Provide the BN9 assigned to the corporation by Canada Revenue Agency (CRA).

3. **Current Jurisdiction**

Provide the current jurisdiction of incorporation, amalgamation or continuance.

4. **Home Jurisdiction Registry Number**

Provide the registry number (i.e. entity number, file number, corporate certificate number) assigned to the corporation in its current jurisdiction.

5. **Date of Incorporation or Amalgamation**

- Full date (*yyyy/mm/dd*) of incorporation or amalgamation must be shown.
- **Cannot** be the date of a continuance.

6. **Registered office address in current jurisdiction**

Provide the registered office address. For Canadian corporations, the registered office address must be located in the jurisdiction of incorporation.

7. **Name and address in full of any resident director, officer, or attorney for service in Manitoba**

The individual listed must reside in Manitoba. Ensure their office held is provided (i.e. Director, President or Attorney for Service)

8. **Date of start of business in Manitoba**

- “Upon Registration” is acceptable
- If a date is provided, a full date (yyyy/mm/dd) is required and it cannot be more than 30 days in the future.
- N/A is not acceptable

9. **Type of business in Manitoba**

A brief detailed description of the activities the corporation will be carrying on is required. Vague descriptions such as “sales” or “miscellaneous services” are not acceptable.

10. **Specify type of corporation**

Indicate if this is a share or non-share corporation.

11. **Names of amalgamating bodies corporate**

If this corporation is a result of an amalgamation, the names of the amalgamating corporations must be listed; otherwise “N/A”, “Not Applicable” or “None” must be shown.

Note: If any of the amalgamating corporations are actively registered in Manitoba, an Application for Supplementary Certificate of Registration should be filed instead.

Date and Signature – Forms must be signed and dated by a Director, Officer or Solicitor of the corporation.

Power of Attorney:

- A Power of Attorney is required for all Extra Provincial corporations. It is **not required** for federal corporations that have both a registered office and resident director or officer in Manitoba.
- The individual being appointed as the attorney for service must reside in Manitoba. The attorney for service does not have to be a lawyer.
- The Power of Attorney form must be signed by a Director or Officer of the corporation as well as the individual being appointed.

Certificate of Status:

All corporations incorporated outside of Canada must provide a Certificate of Status from the home jurisdiction, or equivalent document. This certificate cannot be more than 90 days old.

Extracts of copies of documents from incorporating jurisdiction:

In the case of some foreign corporations, additional documents are required if the certificate of status does not indicate that the entity is a corporation.

NOTICE UNDER THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

Information about this corporation is collected pursuant to *The Corporations Act*. It is made available for public searching pursuant to that Act. Information will be shared with other government departments and the Minister of National Revenue pursuant to The Electronic Commerce and Information Act for the purposes of obtaining a Business Number (BN) for this company and administering a common business numbering and information system. If you have any questions about its collection, contact: The Director, Companies Office, 1010-405 Broadway, Winnipeg, MB, R3C 3L6 or phone (204) 945-2500.

Payment Options

- If paying by **cheque**, please ensure it is payable to the **Minister of Finance**.
- If paying by **credit card**, please complete and return the payment options form with your signed documents.

Where to send forms and fees?

Companies Office, 1010-405 Broadway, Winnipeg, MB, R3C 3L6. Questions? Telephone: (204) 945-2500 | Toll Free in Manitoba: 1-888-246-8353 | Email: companies@gov.mb.ca