

## How to file Articles of Incorporation (Share) Under The Corporations Act of Manitoba

### Steps

- 1. Reserve your corporate name. \$45 regular / \$90 expedite.**  
Online: [Request for Name Reservation](#)  
Paper: [Request for Name Reservation](#)
- 2. Complete the Articles of incorporation. \$350 / \$550 expedite.**  
Online: [Articles of Incorporation Share](#)  
Paper: [Articles of Incorporation \(Share\)](#)

### Checklist for paper applications

- Completed name reservation.
- Completed filing request.
- Two completed and signed Articles of Incorporation (singled sided only).
- Ink signatures.
- All sections are filled out. If any boxes are not applicable, write "N/A".
- Completed and Signed "[Consent to Act as a First Director](#)" form (only if a First Director is not also an Incorporator).
- [Payment Options](#) Form or Cheque payable to the Minister of Finance.

### Where to send forms and fees:

Companies Office, 1010-405 Broadway, Winnipeg, MB, R3C 3L6. Questions? Telephone: (204) 945-2500 | Toll Free in Manitoba: 1-888-246-8353 | Email: [companies@gov.mb.ca](mailto:companies@gov.mb.ca)

### Notice under the Freedom of Information and Protection of Privacy Act

Information about this corporation is collected pursuant to The Corporations Act. It is made available for public searching pursuant to that Act. Information will be shared with other government departments and the Minister of National Revenue pursuant to The Electronic Commerce and Information Act for the purposes of obtaining a Business Number (BN) for this company and administering a common business numbering and information system. If you have any questions about its collection, contact: The Director, Companies Office, 1010-405 Broadway, Winnipeg, MB, R3C 3L6 or phone (204) 945-2500.