

**INSTRUCTIONS FOR REGISTERING A LIMITED LIABILITY PARTNERSHIP**  
**Under The Business Names Registration Act**



Before a Limited Liability Partnership (“LLP”) can be registered, a Request for Name Reservation must be filed to determine if the name is available for use. Please read the notes on the reverse side of that form.

**Special Notes:** Manitoba LLP’s must have the phrase “limited liability partnership” or the acronym “LLP” as part of their name. The name of an **extra-provincial** LLP must comply with the rules in its home jurisdiction.

LLP’s may only be registered by firms of Chartered Accountants, Certified General Accountants, or lawyers.

**STEP 1: RESERVING THE NAME**

**Form Required**

**Filing Fee**

Request for Name Reservation

\$45.00

In addition to the traditional paper application that is still available, a Request for Name Reservation can be filed online at <https://direct.gov.mb.ca/coohtml/html/internet/en/coo.html>

If your name is **reserved**, you will have 90 days to file the Limited Liability Partnership registration forms by following Step 2 below. If your name is **rejected**, you must choose a new name and do Step 1 over again (including fee).

**STEP 2: REGISTERING THE LIMITED LIABILITY PARTNERSHIP**

**Form Required (in duplicate)**

**Filing Fee**

[Registration of a Limited Liability Partnership](#)

\$350.00

**What Supporting Documents are Required?**

Both Manitoba and Extra-Provincial LLP’s require a statement or certificate from the governing body of the profession in Manitoba certifying that:

- the partnership and the partners meet all the applicable eligibility requirements for practice as a limited liability partnership; and
- the partners have liability insurance in the form and amount that the governing body requires.

**Extra-Provincial LLP’s** must file an additional supporting document:

- evidence that the partnership has the status of an “LLP” in its home jurisdiction. (e.g. Certificate of Status)

**Notice under The Freedom of Information and Protection of Privacy Act**

Information about this business is collected pursuant to *The Business Names Registration Act*. It is made available for public searching pursuant to that Act. Information will be shared with other government departments and the Minister of National Revenue pursuant to *The Electronic Commerce and Information Act* for the purposes of obtaining a Business Number (BN) for this company and administering a common business numbering and information system. If you have any questions about its collection, contact: The Director, Companies Office, 1010-405 Broadway, Winnipeg, MB, R3C 3L6 or phone (204) 945-2500.

---

**PAYMENT OPTIONS**

If you are filing the Name Reservation (paper applications only) and Registration of a Limited Liability Partnership forms together:

- If paying by **cheque**, please ensure there are two separate cheques (or **money orders**), payable to the **Minister of Finance**. If not, the office cannot process your forms and will need to send everything back.
- If paying by **credit card**, please complete and return the [payment options](#) form with your signed documents.

**WHERE TO SEND THE FORMS AND FEE**

**COMPANIES OFFICE**

Woodsworth Building  
1010-405 Broadway  
Winnipeg, MB R3C 3L6

**ANY QUESTIONS?**

**Telephone:** (204) 945-2500 **Fax:** (204) 945-1459

**Toll Free in Manitoba:** 1-888-246-8353

**E-Mail:** [companies@gov.mb.ca](mailto:companies@gov.mb.ca)

**Website:** <http://www.companiesoffice.gov.mb.ca>

**Hours:** 8:30 – 4:00 Monday to Friday