

**INSTRUCTIONS FOR REGISTERING A LIMITED LIABILITY
PARTNERSHIP
Under The Business Names Registration Act**



Before a Limited Liability Partnership (“LLP”) can be registered, a Request for Name Reservation must be filed to determine if the name is available for use. Please read the notes on the reverse side of that form.

Special Notes: Manitoba LLP’s must have the phrase “limited liability partnership” or the acronym “LLP” as part of their name. The name of an **extra-provincial** LLP must comply with the rules in its home jurisdiction.

LLP’s may only be registered by firms of Chartered Accountants, Certified General Accountants, or lawyers.

STEP 1: RESERVING THE NAME

Form Required

Filing Fee

Request for Name Reservation

\$45.00

In addition to the traditional paper application that is still available, a Request for Name Reservation can be filed online at <https://direct.gov.mb.ca/coohtml/html/internet/en/coo.html>

If your name is **reserved**, you will have 90 days to file the Limited Liability Partnership registration forms by following Step 2 below. If your name is **rejected**, you must choose a new name and do Step 1 over again (including fee).

STEP 2: REGISTERING THE LIMITED LIABILITY PARTNERSHIP

Form Required (in duplicate)

Filing Fee

[Registration of a Limited Liability Partnership](#)

\$350.00

What Supporting Documents are Required?

Both Manitoba and Extra-Provincial LLP’s require a statement or certificate from the governing body of the profession in Manitoba certifying that:

- the partnership and the partners meet all the applicable eligibility requirements for practice as a limited liability partnership; and
- the partners have liability insurance in the form and amount that the governing body requires.

Extra-Provincial LLP’s must file an additional supporting document:

- evidence that the partnership has the status of an “LLP” in its home jurisdiction. (e.g. Certificate of Status)

Notice under The Freedom of Information and Protection of Privacy Act

Information about this business is collected pursuant to *The Business Names Registration Act*. It is made available for public searching pursuant to that Act. Information will be shared with other government departments and the Minister of National Revenue pursuant to *The Electronic Commerce and Information Act* for the purposes of obtaining a Business Number (BN) for this company and administering a common business numbering and information system. If you have any questions about its collection, contact: The Director, Companies Office, 1010-405 Broadway, Winnipeg, MB, R3C 3L6 or phone (204) 945-2500.

PAYMENT OPTIONS

If you are filing the Name Reservation (paper applications only) and Registration of a Limited Liability Partnership forms together:

- If paying by **cheque**, please ensure there are two separate cheques (or **money orders**), payable to the **Minister of Finance**. If not, the office cannot process your forms and will need to send everything back.
- If paying by **credit card**, please complete and return the [payment options](#) form with your signed documents.

WHERE TO SEND THE FORMS AND FEE

COMPANIES OFFICE

Woodsworth Building
1010-405 Broadway
Winnipeg, MB R3C 3L6

ANY QUESTIONS?

Telephone: (204) 945-2500 **Fax:** (204) 945-1459

Toll Free in Manitoba: 1-888-246-8353

E-Mail: companies@gov.mb.ca

Website: <http://www.companiesoffice.gov.mb.ca>

Hours: 8:30 – 4:00 Monday to Friday