

## **AUTHENTICATIONS**

### **What is an authentication?**

An authentication is a certificate issued by the Commissioner for Oaths and Notary Public Office that validates the signature and seal of the Notary Public.

### **What is an apostille?**

Under The Hague Convention, an Apostille is a certificate issued by Global Affairs Canada that validates the signature and seal of a notary public or public official on public documents destined for use in another country. Canada has officially entered The Hague Convention and will start issuing Apostille certificates January 11, 2024.

### **Who can notarize documents?**

A person appointed under [The Manitoba Evidence Act](#) as a Notary Public has the authority to sign and seal documents that are sent outside of Manitoba or Canada.

### **Where do I find a Notary Public?**

The [Law Society of Manitoba](#) provides a lawyer look up service. Not all lawyers are Notary Publics.

### **Can a Notary Public charge a fee for their services?**

Yes, inquire directly with the Notary Public for further information.

### **Is there a fee to authenticate a document?**

Yes, it is \$12.00 per authentication certificate.

### **Can I mail my documents to be authenticated?**

Yes. Follow the steps outlined on our [website](#).

### **Will you authenticate documents notarized in a different Province?**

No, Manitoba will only authenticate Notary Public signature and seal when they are appointed in Manitoba.

### **When do I need to authenticate documents?**

Some documents that are sent to another country are required to be notarized by the receiving country. Examples of documents that need to be notarized are birth certificates, marriage/divorce certificates, power of attorney, degrees or transcripts, international business contracts, etc.

Please contact the Consulate or Embassy directly for information on content of the authenticated documents. The Commissioner for Oaths and Notary Public Office does not verify the content of the documents, only the signature and seal of the Notary Public.

### **Where can I find the phone number for a Consulate or Embassy?**

[Global Affairs Canada](#) provides updated contact information for Consulates or embassies.