

To access the Companies Office Online system, [login](#) using your existing account or [create an account](#).

Supported Browsers: Chrome, Edge and Firefox. **Cell phone access is not supported.**

Main Menu

- Select Register a Partnership

Companies Online		My Account HELP Contact Update Login Profile Log Off	
Main Menu		LUBA MCGOO	
Annual Return/Renewal	Reserve a Name	Incorporate/Register	
<ul style="list-style-type: none"> File my Annual Return File my Renewal Create Paper Copies Request a new barcode to file Annual Return / Renewal 	<ul style="list-style-type: none"> Submit a Name Reservation Request to see if a name is available for registration/incorporation 	<ul style="list-style-type: none"> Incorporate a Business Corporation Incorporate a Non-profit Corporation Register a Sole Proprietorship with Individual Registrant Register a Sole Proprietorship (by another business or corporation) Register a Partnership 	
Information on Entities		General Information	
<ul style="list-style-type: none"> Search by Name/Number Certificate of Status 		<ul style="list-style-type: none"> Entrepreneurship Manitoba Notice under The Freedom of Information and Protection of Privacy Act Help Manual 	
New West Partnership – Business Corporations		New West Partnership – Partnerships	
<ul style="list-style-type: none"> Register a British Columbia, Alberta, or Saskatchewan Business Corporation in Manitoba 		<ul style="list-style-type: none"> Register a British Columbia, Alberta, or Saskatchewan Limited Partnership in Manitoba 	

Open Service Request

- Click on Continue

Companies Online

Main Menu | Log Off

Service Request No : 102529537

Open Service Request

A Service Request has been Created. Please record your Service Request Number or print this page.

Service Request Number :

102529537

[Continue](#)

Registry Number :

Entity Name :

Event Type :

Registrant Type :

Registrant Sub Type :

Service Request Status :

REGISTRATION

BUSINESS NAME

PARTNERSHIP

UNASSIGNED

[Cancel Service Request](#)

Note: You have 5 days to complete the Registration once you start filing it online. The information you enter in this Service Request is saved and will appear at the bottom of your Main Menu. You may re-open and complete the Registration at a later date. However, after 5 days the Service Request is cancelled and it will no longer appear on your Main Menu screen. If this occurs you will need to start from the beginning.

Name Selection

- **Named Business** - I have searched and reserved the name I wish to use
 - Enter the Reservation Number and click on Look Up. The reserved name will be displayed.

Note: Please contact the Companies Office at (204) 945-1707 for assistance if you receive an error after entering your reservation number.

Or

- **Numbered Name** - I wish to carry on business under a numbered name in Manitoba
 - A pop-up screen will display requesting confirmation that you wish to proceed with registration of a numbered name.
- Click on Next Page

Companies Online

Main Menu | Log Off

Service Request No : 102529537

Name Selection

Next Page

The name you wish to use for your Corporation or Business Name must be reserved before you can proceed.

[Help](#)

I have searched and reserved the name I wish to use:

Enter Reservation Number :

 -

Reserved Name :

OR

I wish to register a numbered company in Manitoba:

10026504 MANITOBA

Next Page

Information

I confirm that I want to register the name 10026504 MANITOBA.

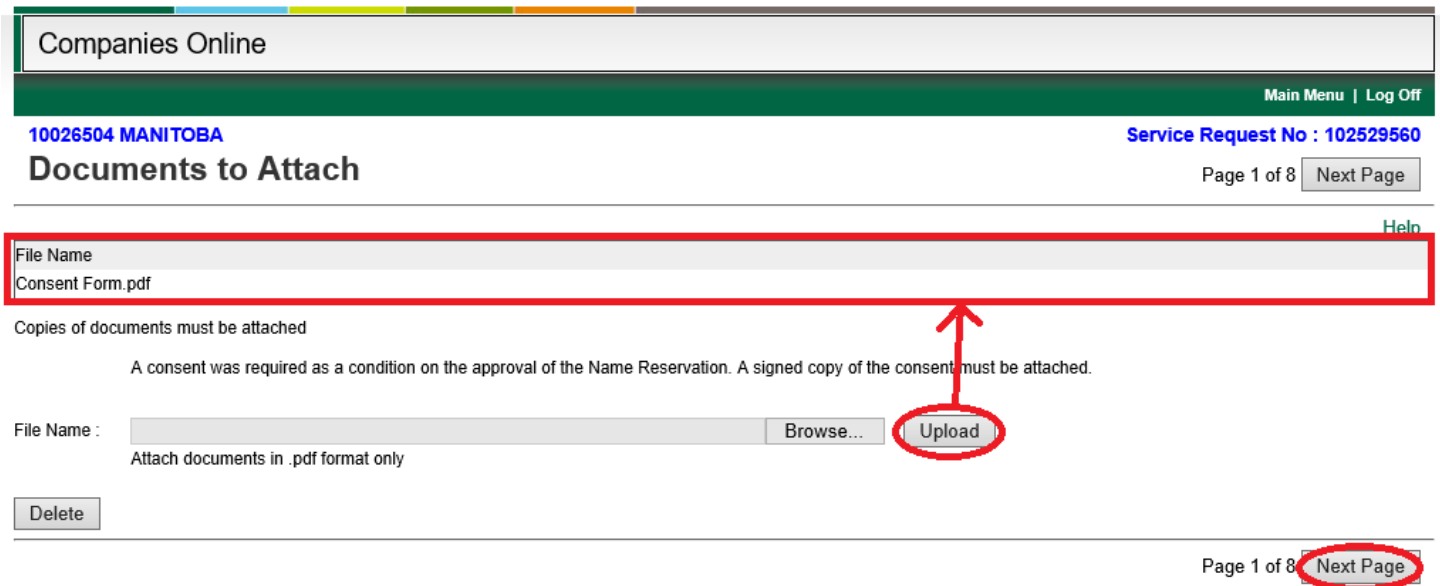
Once 10026504 MANITOBA is registered, documents must be filed with applicable filing fees to change the name, if required.

Do you want to proceed?

Documents to Attach (Conditional – Proceed to next page if this screen doesn't display)

- Screen only appears if a consent was required on the approved Name Reservation.
- Consent must be signed, scanned and saved as a PDF before it can be attached in the system.

- Click on the Browse button
- Find the scanned copy of the completed and signed document.
- Click on the Upload Button. When uploaded, the document will be listed in the grid.
- Repeat steps until all of your documents are uploaded.
- Click on Next Page



Companies Online

Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529560

Documents to Attach

Page 1 of 8 Next Page

File Name
Consent Form.pdf

Help

Copies of documents must be attached

A consent was required as a condition on the approval of the Name Reservation. A signed copy of the consent must be attached.

File Name : Browse... Upload

Attach documents in .pdf format only

Delete

Page 1 of 8 Next Page

Delete a Document

- Click on the document to be deleted in the Documents Attached grid.
- Click on the **Delete** button. The document should no longer be listed in the Documents Attached grid.

General Information

- **Date of Start of Business** – click on the calendar to select the date. The date selected cannot be more than 30 days in the future.
- Click on Next Page

Companies Online Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

General Information


Page 1 of 7 [Next Page](#)

* Required field

Entity Name :

10026504 MANITOBA

The date of Start of Business (cannot be more than 30 days in the future)*



October 2021

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Today Done

Page 1 of 7 [Next Page](#)

Business Location Information

- More than one business location can be entered.
- Box numbers in Winnipeg and Brandon are not acceptable online. Please complete a paper application.

Add a business location

- Enter the business location address (including postal code)
- Click on Add
- Address will appear in the grid
- Repeat if there is a second business location
- Click on Next Page

Companies Online Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

Business Location Information

Enter each business location and click on Add. [Help](#)

Note: The listing of a business address outside of Manitoba constitutes a statement by you that the business has no physical address in Manitoba. Where the business has a physical address in Manitoba, the Manitoba address must be listed.

Address	City	Prov/State	Country	Postal/ZIP Code
Enter information below to add to list of business locations.				
* Required field Address : *	<input type="text" value="1 SMITH ST."/>			
City : *	<input type="text" value="WINNIPEG"/>			
Country : *	<input type="text" value="CANADA"/>			
Province/State : *	<input type="text" value="MANITOBA"/>			
Postal Code : *	<input type="text" value="R3C 1L8"/>			
<input type="button" value="Add"/> <input type="button" value="Update"/> <input type="button" value="Delete"/> <input type="button" value="Clear Details"/>				

To correct a business location

- Click on the address that you want to correct
- Make necessary changes
- Click on Update
- Updated address information will appear in the grid
- Click on Next Page

Companies Online

[Main Menu](#) | [Log Off](#)

10026504 MANITOBA

Service Request No : 102529537

Business Location Information

[Previous Page](#) [Page 2 of 7](#) [Next Page](#)

Enter each business location and click on Add.

[Help](#)

Note: The listing of a business address outside of Manitoba constitutes a statement by you that the business has no physical address in Manitoba. Where the business has a physical address in Manitoba, the Manitoba address must be listed.

Address	City	Prov/State	Country	Postal/ZIP Code
1 SMITH ST.	WINNIPEG	MB	CANADA	R3C1L8

* Required field

Address : *

City : *

Country : *

Province/State : *

Postal Code : *

[Add](#) [Update](#) [Delete](#)

[Clear Details](#)

[Previous Page](#) [Page 2 of 7](#) [Next Page](#)

To delete a business location

- Click on the address that you want to delete
- Click on Delete
- Address information will be removed from the grid
- Click on Next Page

Mailing Information

Click on the Copy Filer's Address button, or enter address (this is the address where renewals will be sent)

- **Mailing Address Name:** Can be left blank or could be the business name
- **Attention:** Can be left blank or could be one of the registrant's name
- **Email Address:** Can be left blank or can be provided if you want to receive an email notification instead of a paper renewal form
- Click on Next Page

Companies Online Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

Mailing Information

Previous Page Page 3 of 7 Next Page

[Help](#)

* Required field Copy Filer's Address

Mailing Address Name :

Attention :

Address : *

City : *

Country : * ▼

Province/State : * ▼

Postal Code : *

I wish to receive e-mail notification when the annual return or renewal notice is due to be filed.

Email Address :

Previous Page Page 3 of 7 **Next Page**

Partner Information

If there are no partners residing in Manitoba, the application cannot be filed online as a Power of Attorney is required. Please submit a paper application.

Partner Type - Individual

- Ensure the Individual bullet is selected
- Enter the partners name and address
- Click on Add to add the name to the grid
- Repeat for each partner who is an individual
- Click on Next page once all partners have been entered in the grid

Companies Online Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

Partner Information

Page 4 of 7

Enter the name and address of each partner and click on Add. [Help](#)

Name	Entity Name	Firm	Address
Enter information below to add to list of partners.			

Individual Entity on record in Manitoba
* Required field

Registry No :

Entity Name :

Firm Name :

First Name : *

Middle Name :

Last Name : *

Address : *

City : *

Country : * ▼

Province/State : * ▼

Postal Code : x

Page 4 of 7

Partner Type – Not an Individual

- Select this option if you want another business name or corporation that is already registered or incorporated in Manitoba to be a partner.
- Ensure the Entity on Record in Manitoba bullet is selected
- Enter the Registry Number

If you don't have the registry number:

- Click on the Main Menu link at the top of the page
- Under Information on Entities, select Search by Name/Number
- The Search for an Entity screen will appear
- Enter the name of the business or corporation that will be the registrant
- Click on the Lookup button
- The entity should appear in the grid.
- Note the registry number
- To return to your registration, click on the Main Menu link at the top of the page
- Click on the Service Request at the bottom of the Main Menu
- Click on the Look Up button - the entity name and address will display
- Click on Add to add the name to the grid
- Repeat for each partner who is not an individual
- Click on Next Page once all partners have been entered in the grid

Companies Online Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

Partner Information Previous Page Page 4 of 7 Next Page

Enter the name and address of each partner and click on Add. [Help](#)

Name	Entity Name	Firm	Address
Enter information below to add to list of partners.			

Individual
 Entity on record in Manitoba

* Required field

Registry No : *

Entity Name : *

Firm Name :

First Name :

Middle Name :

Last Name :

Address :

City :

Country :

Province/State :

Postal Code :

Previous Page Page 4 of 7

CRA Business Number (BN)

The BN is assigned by the Canada Revenue Agency (CRA). The partners may have a BN if they:

- Previously operated a business as a partnership
- Remitted RST, HET, or CCT
- Collected GST/HST
- Imported or exported
- Had annual sales greater than \$30,000
- Operated a taxi or limousine service

- Select the appropriate bullet (insert the BN9 if you have a BN)
- Click on Next Page

Companies Online Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

CRA Business Number

Previous Page Page 5 of 7 **Next Page**

The registrant(s) of this business have a business number.

The registrant(s) of this business do not have a business number.

Nature of Business

- The Nature of Business may be pre-populated. Make changes if needed.
- Click on Next Page

Companies Online

Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

Nature of Business [Previous Page](#) Page 6 of 7 [Next Page](#)

* Required field
Please be specific in your description; terms such as manufacturing, consulting, etc. are vague and require further clarification.

Nature of Business : *

[Previous Page](#) Page 6 of 7 [Next Page](#)

Confirmation

- **Client Reference Number:** Leave blank
- **Expedited Service:** Select the checkbox if you require a faster turnaround time. There is an additional fee charged for this service (double the filing fee).
- **Click on the Pre-Registration Report button**

Companies Online

Main Menu | Log Off

10026504 MANITOBA Service Request No : 102529537

Confirmation

Click on the Pre-Registration Report button to view the information you have entered.

[Pre-Registration Report](#)

Client Reference Number (Optional):

Expedited Service

All filings are processed by received date. Companies Office provides the option to process filings quicker with an additional fee (double the fee to a maximum of \$200.00).

Please visit <http://www.companiesoffice.gov.mb.ca/processing.html> for current processing dates and expedite service timeframes.

YES, I would like to request Expedited Service!

Pre-Registration Report

- Review the report. If the information is correct, click on the Submit button
- If any information is incorrect, click on the Fix Error button. This will take you to the beginning where they can fix the information

This report contains the information you entered into the system.

You need to check and verify that this information is correct before proceeding.



Pre-Registration Report

Registry No : 10026504
Entity Name : 10026504 MANITOBA

As of : 25-Oct-2021

Entity Name : 10026504 MANITOBA
Registry No : 10026504
Current Status : Active

Entity Type : BUSINESS NAME
Entity Sub Type : PARTNERSHIP

Nature of Business : LAWN CARE AND SNOW REMOVAL
NAICS Code : 551113

Places of Business :
Address : 1 SMITH ST.
City/Province : WINNIPEG, MB
Country/Postal Code : CANADA, R3C 1L8

Mailing Address :
Name :
Address : 1 SMITH ST.
City/Province : WINNIPEG, MB
Country/Postal Code : CANADA, R3C 1L8
Attention : LUBA MCGOO

Information Validation:

- Read the statements and click on Yes to each statement
- Click on Proceed

Companies Online	
Main Menu Log Off	
10026504 MANITOBA	Service Request No : 102529537
Information Validation	

You must answer the following questions before proceeding : 10026504 MANITOBA

The business name being registered is not that of another known firm, company, corporation or unincorporated association, or a name liable to be confounded or confused with the other name, or otherwise objectionable on public grounds. No other firm, person or corporation is associated in partnership with the registrant(s).	Yes <input checked="" type="radio"/> No <input type="radio"/>
I certify that I am authorized by the registrant(s) of this Business Name to file this document with the Director under The Business Names Registration Act and that the information contained herein is true.	Yes <input checked="" type="radio"/> No <input type="radio"/>

[Proceed](#)

Credit Card



- Enter credit card information
- Click on Process Transaction

Companies Online Main Menu | Log Off

QA Merchant 3

Mandatory fields marked by *

Payment Details

Transaction Amount: \$ 60.00 (CAD)  


Order ID: COSII_UAT115834582

Please complete the following details exactly as they appear on your card.
Do not put spaces or hyphens in the card number.

Cardholder Name*:

Card Number*:

Expiry Date (MMYY)*:

Card Security Code*: 

Click 'Process Transaction' to charge your card. Only click the button once. Using the 'Back', 'Refresh' or 'Cancel' button after you press the 'Process Transaction' button will not stop the transaction from being processed and may result in a double charge.

Continued...

Receipt

- Print a copy for your records. You will still obtain a receipt when you receive a copy of the documents.
- Click on Continue

Companies Online

[Main Menu](#) | [Log Off](#)

Transaction Approved - Payment Details

Print this page and keep it as your transaction receipt.

Credit Card Receipt
Companies Office
1010 - 405 Broadway
Winnipeg, MB
R3C 3L6
Telephone : (204) 945-2500
Fax : (204) 945-1459

Cardholder Name :	LUBA MCGOO
Service Request No :	102529537
Description of Goods :	REGISTRATION, Registry Number 10026504
Amount :	\$60.00 CAD
Date :	2021-10-25 16:25:29Eastern
Reference Number :	660144980019544290
Response Code :	1/01
Authorization Code :	749928

Approved - Thank you.

[Continue](#)

Companies Online Main Menu | Log Off

10026504 MANITOBA

Service Request No : 102529537

Your service request has been submitted for Internal Review.

Companies Office staff will review and respond to your submission as quickly as possible. To check the date we are currently processing, please visit our website at <http://www.companiesoffice.gov.mb.ca/processing.html>

Service Request Number :	102529537
Registry Number :	10026504
Entity Name :	10026504 MANITOBA
Registrant Type :	BUSINESS NAME
Registrant Sub Type :	PARTNERSHIP
Event Type :	REGISTRATION
Effective Date :	25-OCT-2021
Client Reference Number (Optional):	

Once the documents have been reviewed and processed, the following will be emailed to you:

- Record of Filing
- Copy of the Business Name Registration form
- Invoice

IMPORTANT INFORMATION

Please retain the Userid and Password that you used to register your business name online. Your account has been updated so that you can file the following documents online for this business:

- Change of Business Location
- Change of Mailing Address
- Renewal