

To access the Companies Office Online system, [login](#) using your existing account.

**Supported Browsers:** Chrome, Edge and Firefox. Cell phone access is not supported.

**Important:** In order to update the Business location online, you must have either registered the company or filed a renewal for this entity online.

## Main Menu

- Select Change Business Location

Companies Online		
<a href="#">My Account</a>   <a href="#">HELP</a>   <a href="#">Contact</a>   <a href="#">Update Login Profile</a>   <a href="#">Log Off</a>		
Main Menu		
		LUBA MCGOO
<b>Annual Return/Renewal</b> <ul style="list-style-type: none"> <li>• <a href="#">File my Annual Return</a></li> <li>• <a href="#">File my Renewal</a></li> <li>• <a href="#">Create Paper Copies</a></li> <li>• <a href="#">Request a new barcode to file Annual Return / Renewal</a></li> </ul>	<b>Reserve a Name</b> <ul style="list-style-type: none"> <li>• <a href="#">Submit a Name Reservation Request to see if a name is available for registration/incorporation</a></li> </ul>	<b>Incorporate/Register</b> <ul style="list-style-type: none"> <li>• <a href="#">Incorporate a Business Corporation</a></li> <li>• <a href="#">Incorporate a Non-profit Corporation</a></li> <li>• <a href="#">Register a Sole Proprietorship with Individual Registrant</a></li> <li>• <a href="#">Register a Sole Proprietorship (by another business or corporation)</a></li> <li>• <a href="#">Register a Partnership</a></li> </ul>
<b>Other Filings</b> <ul style="list-style-type: none"> <li>• <a href="#">Change Business Location</a></li> <li>• <a href="#">Change Directors/Officers</a></li> <li>• <a href="#">Change Mailing Address</a></li> <li>• <a href="#">Change Registered Office</a></li> <li>• <a href="#">Change Shareholders</a></li> <li>• <a href="#">Change The Name of My Manitoba Corporation</a></li> <li>• <a href="#">File a Power of Attorney</a></li> </ul>	<b>Information on Entities</b> <ul style="list-style-type: none"> <li>• <a href="#">Search by Name/Number</a></li> <li>• <a href="#">Certificate of Status</a></li> </ul>	<b>General Information</b> <ul style="list-style-type: none"> <li>• <a href="#">Entrepreneurship Manitoba</a></li> <li>• <a href="#">Notice under The Freedom of Information and Protection of Privacy Act</a></li> <li>• <a href="#">Help Manual</a></li> </ul>
<b>New West Partnership – Business Corporations</b> <ul style="list-style-type: none"> <li>• <a href="#">Register a British Columbia, Alberta, or Saskatchewan Business Corporation in Manitoba</a></li> <li>• <a href="#">Cancel the Registration of a British Columbia, Alberta or Saskatchewan Business Corporation in Manitoba</a></li> <li>• <a href="#">Register a Manitoba Share Corporation in another New West jurisdiction</a></li> </ul>		<b>New West Partnership – Partnerships</b> <ul style="list-style-type: none"> <li>• <a href="#">Register a British Columbia, Alberta, or Saskatchewan Limited Partnership in Manitoba</a></li> <li>• <a href="#">Cancel the registration of a British Columbia, Alberta or Saskatchewan Partnership in Manitoba</a></li> <li>• <a href="#">Register a Manitoba Limited Partnership in another New West jurisdiction</a></li> </ul>

## Registry Number

- Enter the Registry Number and click on the Look Up button
- If you have access to the entity, the Business Name will be populated.
- Click on Next Page

Companies Online Main Menu | Log Off

### Change Business Location

Enter registry number and press the "Look Up" button. Once entity is selected, press the "Next Page" button.

Registry Number :    
Entity Name :

**Note:** If you didn't register the entity or file a Renewal online, you will receive a message indicating **Online access to this entity is not Authorized**. You will need to file a paper application until you have filed the Renewal online.

## Open Service Request

- Click on Continue to open the Service Request

Companies Online Main Menu | Log Off

10026528 MANITOBA

Service Request No : 102530135

### Open Service Request

A Service Request has been Created. Please record your Service Request Number or print this page.

Service Request Number :

Registry Number :   
Entity Name :   
Event Type :   
Registrant Type :   
Registrant Sub Type :   
Service Request Status :

## Business Location Information

### To update a business location

- Click on the address and make the necessary changes
- Click on Update
- Updated address information will appear in the grid
- Click on Next Page

Companies Online Main Menu | Log Off

10026528 MANITOBA Service Request No : 102530135

### Business Location Information

Page 1 of 2 [Next Page](#)

**Enter each business location and click on Add.** [Help](#)

Note: The listing of a business address outside of Manitoba constitutes a statement by you that the business has no physical address in Manitoba. Where the business has a physical address in Manitoba, the Manitoba address must be listed.

Address	City	Prov/State	Country	Postal/ZIP Code
1555 REGENT AVE. W.	WINNIPEG	MB	CANADA	R2C4J2

\* Required field

Address : \*

City : \*

Country : \*

Province/State : \*

Postal Code : \*

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Companies Online Main Menu | Log Off

10026528 MANITOBA Service Request No : 102530135

### Business Location Information

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**Enter each business location and click on Add.** [Help](#)

Note: The listing of a business address outside of Manitoba constitutes a statement by you that the business has no physical address in Manitoba. Where the business has a physical address in Manitoba, the Manitoba address must be listed.

Address	City	Prov/State	Country	Postal/ZIP Code
1 SMITH ST.	WINNIPEG	MB	CANADA	R3C1L8

\* Required field

Address : \*

City : \*

Country : \*

Province/State : \*

Postal Code : \*

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### To delete a business location

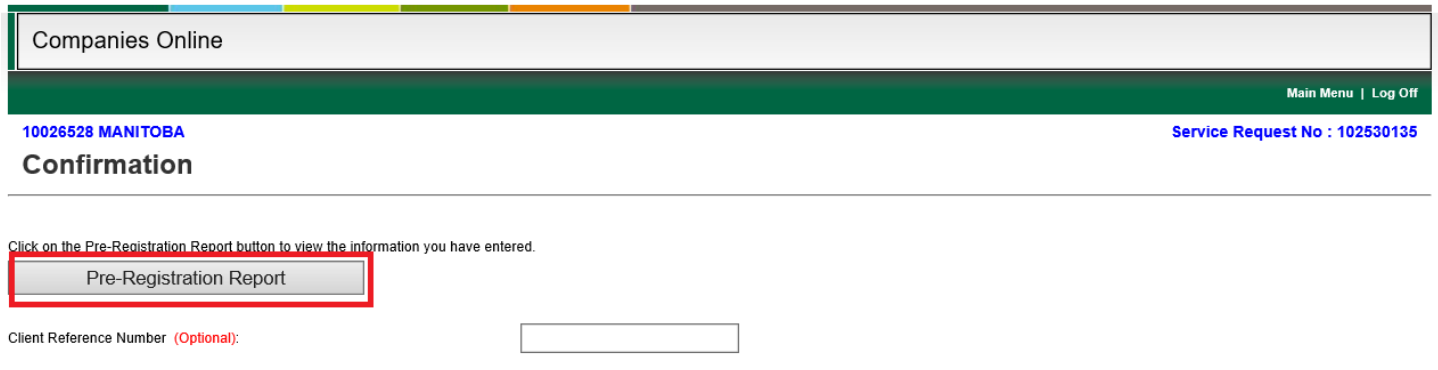
- Click on the address that you want to delete
- Click on Delete
- Address information will be removed from the grid

### Add a business location

- Enter the business location address (including postal code)
- Click on Add
- Address will appear in the grid

## Confirmation

- Click on Pre-Registration Report



The screenshot shows the 'Companies Online' web application interface. At the top, there is a header bar with 'Companies Online' on the left and 'Main Menu | Log Off' on the right. Below the header, the text '10026528 MANITOBA' is displayed on the left and 'Service Request No : 102530135' on the right. The main heading is 'Confirmation'. Below this, there is a line of text: 'Click on the Pre-Registration Report button to view the information you have entered.' A button labeled 'Pre-Registration Report' is highlighted with a red border. Below the button, there is a label 'Client Reference Number (Optional):' followed by an empty text input field.

## Pre-Registration Report

- View the Pre-Registration report to ensure the **Business Location** information is correct
- Click on Complete



### Pre-Registration Report

**Registry No :** 10026528  
**Entity Name :** 10026528 MANITOBA

**As of :** 10-Nov-2021

Entity Name : 10026528 MANITOBA  
Registry No : 10026528  
Business No : 994883809MC0001  
Current Status : Active

Entity Type : BUSINESS NAME  
Entity Sub Type : SOLE PROPRIETORSHIP

Registration Date : 10-Nov-2021  
Home Jurisdiction : MANITOBA  
Annual Return/Renewal Date : 10-Nov-2024  
Year of Last A/R - Renewal :  
Nature of Business : MISCELLANEOUS SERVICES  
NAICS Code : 551113

**Places of Business :**  
Address : 1 SMITH ST.  
City/Province : WINNIPEG, MB  
Country/Postal Code : CANADA, R3C 1L8

## Information Validation

- Read the statement and click on Yes
- Click on Proceed

Companies Online Main Menu | Log Off

10026528 MANITOBA Service Request No : 102530135

### Information Validation

You must answer the following questions before proceeding : 10026528 MANITOBA

I certify that I am authorized by the registrant(s) of this Business Name to file this document with the Director under The Business Names Registration Act and that the information contained herein is true. Yes  No

[Proceed](#)

## Service Request Completed

- The Change Business Location filing is complete
- Click on View File Summary to generate a report displaying the information entered. Print a copy and retain this for your records.

Companies Online Main Menu | Log Off

10026528 MANITOBA Service Request No : 102530135

### Service Request Completed. Thank You!

Service Request Completed. Thank You!

Please print this page.

[View File Summary](#)

Your credit card has been charged (Cdn\$) :	0.00
Service Request Number :	102530135
Registry Number :	10026528
Entity Name :	10026528 MANITOBA
Registrant Type :	BUSINESS NAME
Registrant Sub Type :	SOLE PROPRIETORSHIP
Event Type :	CHANGE BUSINESS LOCATION
Effective Date :	10-NOV-2021
Client Reference Number (Optional):	