

Select this option for filing Articles of Amendment to amend:

- Shares that the corporation is authorized to issue
- Rights, privileges, restrictions and conditions attaching to the shares
- Restrictions on share transfers or business the corporation may carry on
- Other Provisions
- Undertaking (non-share corporations)

A paper filing will be required to:

- Amend Articles (shares, share conditions, etc.) and change the name of the corporation
- Convert a share corporation into a non-share corporation (and vice versa)

**Supported Browsers:** Chrome, Edge, and Firefox.

**Unsupported Browsers:** Safari on a Mac computer or iPhone.

[Login](#) to the Companies Online system using your existing account.

### Notes:

1. You must be authorized to update this entity online (you previously filed its Incorporation or Annual Return online with this username).
2. The corporation must be up to date in filing its Annual Returns.
3. A signed pdf copy of the [Articles of Amendment](#) will be required with this online filing.

## Main Menu

Enter the registry number of the entity being updated and click on Look Up to display the entity name:

Entity Information	Reserve a Name	Create an Entity
<ul style="list-style-type: none"><li>• <a href="#">Entity Search</a></li><li>• <a href="#">Certificate of Status</a></li><li>• <a href="#">File Summary</a></li></ul>	<ul style="list-style-type: none"><li>• <a href="#">File a Request for Name Reservation</a></li></ul>	<ul style="list-style-type: none"><li>• <a href="#">Business Names</a></li><li>• <a href="#">Business Corporations</a></li><li>• <a href="#">Non-Profit Corporations</a></li></ul>
Annual Return/Renewal	Update or Close an Entity	
<ul style="list-style-type: none"><li>• <a href="#">Create Paper Copies (prior to filing)</a></li><li>• <a href="#">File Annual Return</a></li><li>• <a href="#">File Renewal</a></li><li>• <a href="#">Get a new Annual Return or Renewal Barcode</a></li></ul>	<p>Enter registry number and press the "Look Up" button. Once entity is selected, press the "Next Page" button. (If you don't know the registry number, click on <a href="#">Entity Search</a> to find the number)</p> <p>Registry Number : <input type="text"/> <input type="button" value="Look Up"/></p> <p>Entity Name : <input type="text"/> <input type="button" value="Refresh"/></p> <p><input type="button" value="Next Page"/></p>	
Help and General Information		
<ul style="list-style-type: none"><li>• <a href="#">Help Manual</a></li><li>• <a href="#">Notice under The Freedom of Information and Protection of Privacy Act</a></li></ul>		

- Click on Next Page

- A new page will display with a list of all online filings available for the entity selected.
- Click on Amendment (without a Name Change)

Select one of the following:

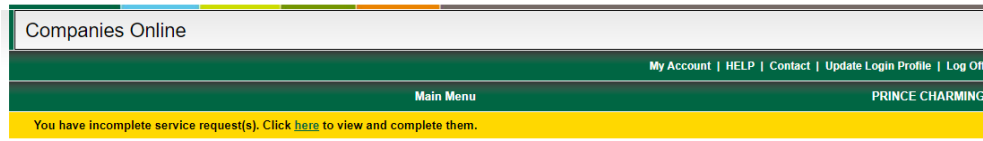
- Amendment (without a Name Change)
- Approval to Continue in another Jurisdiction
- Change Directors/Officers
- Change Mailing Address
- Change Registered Office
- Change Shareholders
- Change the Name of my Manitoba Corporation
- Dissolution
- Power of Attorney
- Request to add corporation to the next Dissolution List

Don't see the event type you're looking for? [Contact](#) the Companies Office.

## Open Service Request

Click on Continue

**Note:** You have 5 days to complete the Service Request once it has been started. Any information entered is saved and the Service Request can be re-opened and completed later. If you have incomplete Service Requests a yellow bar will display on the main menu:



Click on the link in the yellow bar to display your Service Request(s):

The screenshot shows the 'Incomplete Service Requests(s)' page. It features a table with the following data:

Service Request Number	Event	Registry Number / Entity Name	Status	Date
<a href="#">111645929</a>	BUSINESS NAME - REGISTRATION	10114906	In Progress	21-Jun-2024
<a href="#">111645930</a>	BUSINESS NAME - REGISTRATION	10114907 / 10114907 MANITOBA	In Progress	21-Jun-2024

Click on the link for the Service Request that you want to complete.

After 5 days the Services Request is automatically cancelled, and you will need to start a new one.

## Documents to Attach

- A clear PDF of the completed, signed [Articles of Amendment](#) form must be attached. A Filing Request is not required.
- Click on Browse and locate the document on your computer.
- Once selected, click on Upload to add the document to the box.
- Click on Next Page

**Documents to Attach** Page 1 of 4 [Next Page](#)

[Help](#)

File Name
ARTICLES OF AMENDMENT.pdf
<a href="#">Delete</a>

Copies of documents must be attached:

- [Articles of Amendment](#) must be completed, signed and attached. A Filing Request is not required.

File Name :  No file chosen   
Attach documents in .pdf format only

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## Mailing Information

- The Mailing Address and email address (optional) will be displayed.
- Make changes, if necessary.
- Click on Next Page.

Companies Online

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Service Request No : 111647202

**Mailing Information** Previous Page Page 2 of 4 Next Page

[Help](#)

\* Required field

Firm Name (Optional) :   
If the address below is for a firm (i.e. a law firm or accounting firm)

Attention (Optional) :

Address : \*

City : \*

Country : \*

Province/State : \*

Postal Code : \*

I wish to receive e-mail notification when the annual return or renewal notice is due to be filed.

Email Address :

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## Confirmation

- **Client Reference Number (optional):** Leave blank.
- **Effective Date (optional):** Documents can be dated up to 30 days in the future.  
**Note:** documents will be processed and released after this date.
- **Expedited Service (optional):** Select the checkbox if you require a faster turnaround time. There is an additional fee charged for this service (double the filing fee).

Companies Online Main Menu | Log Off

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### Confirmation

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Client Reference No. (Optional):

Effective Date (Optional):  (Documents will be processed and released after this date)

**Expedited Service**

All filings are processed by received date. Companies Office provides the option to process filings quicker with an additional fee (double the fee to a maximum of \$200.00).  
Please visit [companiesoffice.gov.mb.ca/processing.html](http://companiesoffice.gov.mb.ca/processing.html) for current processing dates and expedite service timeframes.

YES, I would like to request Expedited Service!

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## Information Validation

- Read the statement and click on Yes.
- Click on Proceed

Companies Online Main Menu | Log Off

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### Information Validation

You must answer the following questions before proceeding : 10131513 MANITOBA LTD.


I certify that a copy of the completed, signed documents have been attached.	Yes <input checked="" type="radio"/>	No <input type="radio"/>
I certify that the name of the corporation is not being changed in the attached documents.	Yes <input checked="" type="radio"/>	No <input type="radio"/>

[Proceed](#)

## Payment

Enter your Visa or Mastercard information:

**Payment Method**



Cardholder Name

Card Number

MMYY  CVV

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Total **\$175.00**

## Receipt

Print the receipt, if required.

Click on Continue.

### Transaction Approved - Payment Details

Print this page and keep it as your transaction receipt.

Credit Card Receipt  
Companies Office  
1010 - 405 Broadway  
Winnipeg, MB  
R3C 3L6  
Telephone : (204) 945-2500  
Email Address : [companies@gov.mb.ca](mailto:companies@gov.mb.ca)

Cardholder Name :	JANE DOE
Service Request No :	112650544
Description of Goods :	AMENDMENT, Registry Number 10131513
Amount :	\$175.00 CAD
Date :	2024-10-06 13:32:48 Eastern
Reference Number :	660150930010560020
Response Code :	a/01
Authorization Code :	T34456

Approved - Thank you.

**Your Service Request has been submitted for Internal Review**

**Your service request has been submitted for Internal Review.**

Companies Office staff will review and respond to your submission as quickly as possible. To check the date we are currently processing, please visit our website at [//companiesoffice.gov.mb.ca/processing.html](http://companiesoffice.gov.mb.ca/processing.html)

Service Request Number :	112650544
Registry Number :	10131513
Entity Name :	10131513 MANITOBA LTD.
Registrant Type :	BUSINESS CORPORATION
Registrant Sub Type :	MB SHARE CORPORATION
Event Type :	AMENDMENT
Effective Date :	06-OCT-2024
Client Reference Number (Optional):	

Once the documents have been processed, the following will be emailed:

- Certificate of Amendment (attach it to your copy of the Articles of Amendment)
- Invoice

**Important Information**

Remember the username and password used to file this Service Request. You will need it if you:

1. Receive an email indicating that the Service Request has been returned to you for corrections. You have 5 days to make the corrections and re-submit the Service Request. Login with this Username and click on the link in the yellow bar to display your returned Service Request:

Incomplete Service Requests(s) - click the [Service Request Number](#) in the list below (A service request will be cancelled 5 days after the date shown) [Hide](#)

Service Request Number	Event	Registry Number / Entity Name	Status	Date
<a href="#">111645929</a>	BUSINESS NAME - REGISTRATION	10114906 / 10114906 MANITOBA	** Returned for Correction **	21-Jun-2024

2. Need to file documents online to update this entity in the future.