

To access the Companies Office Online system, [login](#) using your existing account.

Supported Browsers: Chrome, Edge and Firefox. **Safari and cell phone access is not supported.**

Note: Business Corporations from British Columbia, Alberta and Saskatchewan are not required to provide Director and Officer information under the New West Partnership.

Important: In order to update the Directors or Officers online, you must have either incorporated/registered the company or filed an Annual Return for this entity online.

Main Menu

- Select Change Directors/Officers

Companies Online		
My Account HELP Contact Update Login Profile Log Off		
Main Menu		JANE DOE view your service requests
Annual Return/Renewal	Reserve a Name	Incorporate/Register
<ul style="list-style-type: none"> File my Annual Return File my Renewal Create Paper Copies Request a new barcode to file Annual Return / Renewal 	<ul style="list-style-type: none"> Submit a Name Reservation Request to see if a name is available for registration/incorporation 	<ul style="list-style-type: none"> Incorporate a Business Corporation Incorporate a Non-Profit Corporation Register a Sole Proprietorship with Individual Registrant Register a Sole Proprietorship (by another business or corporation) Register a Partnership
Other Filings	Information on Entities	General Information
<ul style="list-style-type: none"> Change Business Location Change Directors/Officers Change Mailing Address Change Registered Office Change Shareholders Change The Name of My Manitoba Corporation 	<ul style="list-style-type: none"> Search by Name/Number Certificate of Status 	<ul style="list-style-type: none"> Notice under The Freedom of Information and Protection of Privacy Act Help Manual
New Online Filings		New West Partnership
<ul style="list-style-type: none"> File a Power of Attorney 		<p>British Columbia, Alberta, or Saskatchewan</p> <ul style="list-style-type: none"> Register a Business Corporation Register a Limited Partnership Cancel the Registration of a Business Corporation Cancel the Registration of a Limited Partnership Register a Manitoba Share Corporation in another New West jurisdiction Register a Manitoba Limited Partnership in another New West jurisdiction

- Enter the Registry Number and click on the Look Up button
- If you have access to update the entity online, the name of the company will be populated.
- Click on the Next Page button

Companies Online Main Menu | Log Off

Change Directors/Officers

Enter registry number and press the "Look Up" button. Once entity is selected, press the "Next Page" button.

Registry Number :
Entity Name :

Note: If you didn't incorporate/register the entity or file an Annual Return online, you will receive a message indicating **Online access to this entity is not Authorized**. You will need to file a paper application.

Open Service Request

- Click on Continue

Companies Online Main Menu | Log Off

10026563 MANITOBA LTD.

Service Request No : 102530854

Open Service Request

A Service Request has been Created. Please record your Service Request Number or print this page.

Service Request Number :

Registry Number :
Entity Name :
Event Type :
Registrant Type :
Registrant Sub Type :
Service Request Status :

Note: You have 5 days to complete the Service Request once you start filing it online. The information you enter in this Service Request is saved and will appear at the bottom of your Main Menu. You may re-open and complete the Service Request at a later date. However, after 5 days the Service Request is cancelled and it will no longer appear on your Main Menu screen. If this occurs you will need to start from the beginning again.

Director / Officer Information

- Full names and residence addresses must be noted.
- Corporations must have at least one director. Otherwise a paper form must be filed.
- If appointing or ceasing directors, an effective date for the change is required (day/month/year).

ADDING DIRECTORS AND OFFICERS

To add a new director

- Select the Director option
- Director Became Date – click on the drop-down and select the date of appointment
- Enter the full name and address of the Director
- Click on the add button
- Repeat for each new Director

Companies Online Main Menu | Log Off

10026563 MANITOBA LTD. Service Request No : 102530854

Director/Officer Information

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To make changes to existing Directors/Officers, highlight the person's name, make the necessary changes and click on Update button.
Each new Director and/or Officer must be added separately. [Help](#)

Role	Position held / Director effective dates	Name	Address
Director		DOE, JANE	1 SOMEWHERE STREET WINNIPEG, MB CANADA R3C 3L6

Director Officer

Director became date : Position held

Director ceased date :

*** Required field**

First Name : *

Middle Name :

Last Name : *

Address : *

City : *

Country : *

Province/State : *

Postal Code :

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To add a new Officer

- Select the Officer option
- Select the Position held (if available in the drop-down)
 - If not available, simply enter the information (i.e. Chief Executive Officer)
 - If an individual holds multiple positions, simply enter the information (i.e. President/Secretary/Treasurer)
- Enter the full name and address of the Officer
- Click on the add button
- Repeat for each new Officer

Companies Online Main Menu | Log Off

10026563 MANITOBA LTD. Service Request No : 102530854

Director/Officer Information

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To make changes to existing Directors/Officers, highlight the person's name, make the necessary changes and click on Update button.
Each new Director and/or Officer must be added separately. [Help](#)

Role	Position held / Director effective dates	Name	Address
Director	None - 12-Dec-2021	DOE, JANE	1 SOMEWHERE STREET WINNIPEG, MB CANADA R3C 3L6
Director	12-Dec-2021 -	DOE, JOHN	1 SOMEWHERE STREET WINNIPEG, MB CANADA R3C 3L6

Director

Director became date :

Director ceased date :

*** Required field**

First Name : *

Middle Name :

Last Name : *

Address : *

City : *

Country : *

Province/State : *

Postal Code :

Officer

Position held

Add
Update
Delete

Clear Details

CEASING DIRECTORS

- Click on the Director in the grid that has ceased (ensure their role is a Director)
- Director Ceased Date - click on the drop-down and select the date of resignation
- Click on the Cease button
- The individual will still display in the grid, but the grid will show the date that they ceased to be a Director

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10026563 MANITOBA LTD. Service Request No : 102530854

Director/Officer Information

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To make changes to existing Directors/Officers, highlight the person's name, make the necessary changes and click on Update button. Each new Director and/or Officer must be added separately. [Help](#)

Role	Position held / Director effective dates	Name	Address
Director		DOE, JANE	1 SOMEWHERE STREET WINNIPEG, MB CANADA R3C 3L6
Director	12-Dec-2021 -	DOE, JOHN	1 SOMEWHERE STREET WINNIPEG, MB CANADA R3C 3L6
Officer	PRESIDENT	DOE, JOHN	1 SOMEWHERE STREET WINNIPEG, MB CANADA R3C 3L6

Director

Director became date :

Director ceased date :

*** Required field**

First Name : *

Middle Name :

Last Name : *

Address : *

City : *

Country : *

Province/State : *

Postal Code :

Officer

Position held

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CEASING OFFICERS

- Click on the Officer in the grid that has ceased (ensure their role is an Officer)
- Click on Delete

UPDATING DIRECTOR/OFFICER INFORMATION

- Click on the Director or Officer in the grid
- Update the information that needs to be updated (only their address or position held for an officer can be changed online)
- Contact the Companies Office if a Director or Officer has changed their name
- Click on the Update button

Confirmation

- **Client Reference Number:** Leave blank
- **Click on the Pre-Registration Report button**

Companies Online

Main Menu | Log Off

10130708 MANITOBA LTD. Service Request No : 112381051

Confirmation

Client Reference No. (Optional):

Click on the Pre-Registration Report button to view the information you have entered.

Pre-Registration Report

- Review the report. If the information is correct, click on the Submit button
- If any information is incorrect, click on the Fix Error button. This will take you to the beginning where you can fix the information.

Pre-Registration Report - Complete On-Line

This report contains the information you entered into the system.

You need to check and verify that this information is correct before proceeding.



Pre-Registration Report	
Registry No :	10026563
Entity Name :	10026563 MANITOBA LTD.
As of : 12-Dec-2021	
Entity Name :	10026563 MANITOBA LTD.
Registry No :	10026563
Business No :	994706703MC0001
Current Status :	Active
Entity Type :	BUSINESS CORPORATION
Entity Sub Type :	MB SHARE CORPORATION
Incorporation Date :	12-Dec-2021
Home Jurisdiction :	MANITOBA
Annual Return/Renewal Date :	31-Jan-2023

Information Validation

- Read the statement and click on Yes
- Click on Proceed

Companies Online Main Menu | Log Off

10026563 MANITOBA LTD.

Service Request No : 102530854

Information Validation

You must answer the following questions before proceeding : 10026563 MANITOBA LTD.

I certify that I am authorized by the corporation to file this document with the Director under The Corporations Act and that the information contained herein is true. Yes No

Proceed

Service Request Completed

- The filing is complete
- Click on View File Summary to generate a report displaying the information entered. Print a copy and retain this in your minute book.

Companies Online Main Menu | Log Off

10026563 MANITOBA LTD.

Service Request No : 102530854

Service Request Completed. Thank You!

Service Request Completed. Thank You!

Please print this page.

View File Summary

Your credit card has been charged (Cdn\$) :

Service Request Number :

Registry Number :

Entity Name :

Registrant Type :

Registrant Sub Type :

Event Type :

Effective Date :

Client Reference Number (Optional):

0.00
102530854
10026563
10026563 MANITOBA LTD.
BUSINESS CORPORATION
MB SHARE CORPORATION
CHANGE OF DIRECTORS/OFFICERS
12-DEC-2021

IMPORTANT INFORMATION

Please retain your Userid and Password so you can file the following forms online for this corporation:

- Change of Shareholders (Manitoba Business corporations only)
- Change of Registered Office Address
- Change of Mailing Address
- Articles of Amendment to change the name of a Manitoba corporation
- Power of Attorney (if required)