

To access the Companies Office Online system, [login](#) using your existing account.

**Supported Browsers:** Chrome, Edge and Firefox. **Safari and cell phone access is not supported.**

**Important:** In order to update the Change of Registered Office Address online, you must have filed an Annual Return for this entity online.

## Main Menu

Select Change Registered Office

Companies Online		
My Account   HELP   Contact   Update Login Profile   Log Off		
Main Menu		
JANE DOE		
Annual Return/Renewal	Reserve a Name	Incorporate/Register
<ul style="list-style-type: none"> <li><a href="#">File my Annual Return</a></li> <li><a href="#">File my Renewal</a></li> <li><a href="#">Create Paper Copies</a></li> <li><a href="#">Request a new barcode to file Annual Return / Renewal</a></li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Submit a Name Reservation Request to see if a name is available for registration/incorporation</a></li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Incorporate a Business Corporation</a></li> <li><a href="#">Incorporate a Non-Profit Corporation</a></li> <li><a href="#">Register a Sole Proprietorship with Individual Registrant</a></li> <li><a href="#">Register a Sole Proprietorship (by another business or corporation)</a></li> <li><a href="#">Register a Partnership</a></li> </ul>
Other Filings	Information on Entities	General Information
<ul style="list-style-type: none"> <li><a href="#">Change Business Location</a></li> <li><a href="#">Change Directors/Officers</a></li> <li><a href="#">Change Mailing Address</a></li> <li><a href="#">Change Registered Office</a></li> <li><a href="#">Change Shareholders</a></li> <li><a href="#">Change The Name of My Manitoba Corporation</a></li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Search by Name/Number</a></li> <li><a href="#">Certificate of Status</a></li> </ul>	<ul style="list-style-type: none"> <li><a href="#">Notice under The Freedom of Information and Protection of Privacy Act</a></li> <li><a href="#">Help Manual</a></li> </ul>
New Online Filings	New West Partnership	
<ul style="list-style-type: none"> <li><a href="#">File a Power of Attorney</a></li> </ul>	British Columbia, Alberta, or Saskatchewan <ul style="list-style-type: none"> <li><a href="#">Register a Business Corporation</a></li> <li><a href="#">Register a Limited Partnership</a></li> <li><a href="#">Cancel the Registration of a Business Corporation</a></li> <li><a href="#">Cancel the Registration of a Limited Partnership</a></li> <li><a href="#">Register a Manitoba Share Corporation in another New West jurisdiction</a></li> <li><a href="#">Register a Manitoba Limited Partnership in another New West jurisdiction</a></li> </ul>	

- Enter the Registry Number and click on the Look Up button
- If you have access to update the entity online, the name of the company will be populated
- Click on the Next Page button

Companies Online

Main Menu | Log Off

**Change Registered Office**

Enter registry number and press the "Look Up" button. Once entity is selected, press the "Next Page" button.

Registry Number :

Entity Name :

**Note:** If you didn't file an Annual Return online, you will receive a message indicating **Online access to this entity is not Authorized**. You will need to file a paper application.

## Open Service Request

- Click on the Continue button to open the Service Request

Companies Online

Main Menu | Log Off

**HORIZON HOUSING CO-OP LTD.** Service Request No : 112402291

### Open Service Request

A Service Request has been Created. Please record your Service Request Number or print this page.

Service Request Number :

Registry Number :

Entity Name :

Event Type :

Registrant Type :

Registrant Sub Type :

Service Request Status :

## Registered Office Information

- Update the Registered Office Address
- Click on the calendar and select the Effective Date of the change
- Click on the Next Page button

Companies Online Main Menu | Log Off

HORIZON HOUSING CO-OP LTD. Service Request No : 112402291

### Registered Office Information

Page 1 of 4 [Next Page](#)

A Registered Office is an address where the records of the corporation are maintained. [Help](#)

\* Required field


Address : \*

City : \*

Country :

Province/State : \*

Postal Code : \*

Effective date, if changing address :  

Jan 2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Today Done

Page 1 of 4 [Next Page](#)

## Documents to Attach

- A clear PDF copy of the resolution changing the location of the registered office to another place in Manitoba must be attached.
- User must:
  - Click on Browse and locate the document to attach on your computer
  - Once selected, click on Upload to add the document to the grid
- Click on Next Page

Companies Online Main Menu | Log Off

HORIZON HOUSING CO-OP LTD. Service Request No : 112402291

### Documents to Attach

Page 2 of 4 [Previous Page](#) [Next Page](#)

[Help](#)

File Name
Change of Registered Office - HORIZON HOUSING CO-OP LTD. .pdf

[Delete](#)

Copies of documents must be attached:

- A copy of the resolution changing the location of the registered office to another place in Manitoba.

File Name :  No file chosen

Attach documents in .pdf format only

[Previous Page](#) Page 2 of 4 [Next Page](#)

## Confirmation

- Click on the Pre-Registration Report Button

Companies Online

[Main Menu](#) | [Log Off](#)

HORIZON HOUSING CO-OP LTD.

Service Request No : 112402291

## Confirmation

Client Reference No. (Optional):

Click on the Pre-Registration Report button to view the information you have entered.

## Pre-Registration Report

- View the Pre-Registration report to ensure the Registered Office information is correct
- Click on the Complete button

Pre-Registration Report - Complete On-Line

**This report contains the information you entered into the system.**  
**You need to check and verify that this information is correct before proceeding.**



Pre-Registration Report

Registry No : 10130810  
 Entity Name : HORIZON HOUSING CO-OP LTD.

As of : 17-Jan-2023

Entity Name : HORIZON HOUSING CO-OP LTD.  
 Registry No : 10130810  
 Business No : 990837106MC0001  
 Current Status : Active

Entity Type : CO-OPERATIVE  
 Entity Sub Type : MB SHARE CO-OP

Incorporation Date : 13-Jan-2023  
 Home Jurisdiction : MANITOBA  
 Annual Return/Renewal Date : 29-Feb-2024  
 Year of Last A/R - Renewal :

Nature of Business : HOUSING  
 NAICS Code : 721

## Information Validation

- Read the statement and click on Yes
- Click on Proceed

Companies Online Main Menu | Log Off

HORIZON HOUSING CO-OP LTD.

Service Request No : 112402291

## Information Validation

You must answer the following questions before proceeding : HORIZON HOUSING CO-OP LTD.

I certify that I am authorized by the cooperative to file this document with the Registrar under The Cooperatives Act and that the information contained herein is true.	Yes <input checked="" type="radio"/> No <input type="radio"/>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------

## Enter Credit Card



Cardholder Name

Card Number

MMYY

CW ?

Total \$5.00

## Receipt

- Print a copy for your records
- Click on Continue

Companies Online

### Transaction Approved - Payment Details

Print this page and keep it as your transaction receipt.

Credit Card Receipt  
Companies Office  
1010 - 405 Broadway  
Winnipeg, MB  
R3C 3L6

Telephone : (204) 945-2500  
Email Address : [companies@gov.mb.ca](mailto:companies@gov.mb.ca)

Cardholder Name :	JANE DOE
Service Request No :	112402291
Description of Goods :	CHANGE OF REGISTERED OFFICE, Registry Number 10130810
Amount :	\$5.00 CAD
Date :	2023-01-17 16:18:08 Eastern
Reference Number :	660150930010012210
Response Code :	a/01
Authorization Code :	KN5196

Approved - Thank you.

[Continue](#)

## Your service request has been submitted for Internal Review

- Once the documents have been processed, a copy of the receipt will be emailed.
- Print a copy as confirmation that the documents have been filed.

Companies Online	
Main Menu   Log Off	
<a href="#">HORIZON HOUSING CO-OP LTD.</a>	Service Request No : 112402291
<b>Your service request has been submitted for Internal Review.</b>	
Companies Office staff will review and respond to your submission as quickly as possible. To check the date we are currently processing, please visit our website at <a href="http://www.companiesoffice.gov.mb.ca/processing.html">http://www.companiesoffice.gov.mb.ca/processing.html</a>	
Service Request Number :	112402291
Registry Number :	10130810
Entity Name :	HORIZON HOUSING CO-OP LTD.
Registrant Type :	CO-OPERATIVE
Registrant Sub Type :	MB SHARE CO-OP
Event Type :	CHANGE OF REGISTERED OFFICE
Effective Date :	17-JAN-2023
Client Reference Number (Optional):	

### IMPORTANT INFORMATION

Please retain your Userid and Password so you can file the following forms online for this cooperative:

- Change of Mailing Address
- Change of Directors/Officers