

Supported Browsers: Chrome, Edge, and Firefox.

Unsupported Browsers: Safari on a Mac computer or iPhone.

[Login](#) to the Companies Online system using your existing account.

Notes:

1. You must be authorized to update this entity online (you previously filed its articles or Annual Returns online with this username).
2. A signed pdf copy of the **Missing Share Classes** form will be required with this online filing.

Main Menu

Enter the registry number of the Corporation being updated and click on Look Up to display the entity name:

Entity Information	Reserve a Name	Create an Entity
<ul style="list-style-type: none">• Entity Search• Certificate of Status• File Summary	<ul style="list-style-type: none">• File a Request for Name Reservation	<ul style="list-style-type: none">• Business Names• Business Corporations• Non-Profit Corporations
Annual Return/Renewal	Update or Close an Entity	
<ul style="list-style-type: none">• Create Paper Copies (prior to filing)• File Annual Return• File Renewal• Get a new Annual Return or Renewal Barcode	Enter registry number and press the "Look Up" button. Once entity is selected, press the "Next Page" button. (If you don't know the registry number, click on Entity Search to find the number)	
	Registry Number: <input type="text"/>	<input type="button" value="Look Up"/>
	Entity Name: <input type="text"/>	<input type="button" value="Refresh"/>
	<input type="button" value="Next Page"/>	
Help and General Information		
<ul style="list-style-type: none">• Help Manual• Notice under The Freedom of Information and Protection of Privacy Act		

- Click on Next Page
- A new page will display with a list of all online filings available for the entity selected.
- Click on Missing Share Classes

Companies Online	Main Menu Log Off
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Select one of the following:

- [Amendment \(without a Name Change\)](#)
- [Annual Return Amendment](#)
- [Approval to Continue in another Jurisdiction](#)
- [Change Mailing Address](#)
- [Change of Directors/Officers Information](#)
- [Change Registered Office](#)
- [Change Shareholders](#)
- [Change the Name of my Manitoba Corporation](#)
- [Dissolution](#)
- [Intent to Dissolve](#)
- [Missing Share Classes](#)
- [Nature of Business](#)
- [Power of Attorney](#)
- [Receiver/Manager Discharge](#)
- [Request to add corporation to the next Dissolution List](#)
- [Restated Articles](#)
- [Unanimous Shareholder Agreement Filed](#)

Don't see the event type you're looking for? [Contact](#) the Companies Office.

Open Service Request

Click on Continue

Companies Online
Main Menu | Log Off

Service Request No : 121428851

Open Service Request

A Service Request has been Created. Please record your Service Request Number or print this page.

Service Request Number :

Registry Number :

Entity Name :

Event Type :

Registrant Type :

Registrant Sub Type :

Service Request Status :

Note: You have 5 days to complete the Service Request once it has been started. Any information entered is saved and the Service Request can be re-opened and completed later. If you have incomplete Service Requests a yellow bar will display on the main menu:

Companies Online
My Account | HELP | Contact | Update Login Profile | Log Off

Main Menu
PRINCE CHARMING

You have incomplete service request(s). Click [here](#) to view and complete them.

Click on the link in the yellow bar to display your Service Request(s):

Companies Online
My Account | HELP | Contact | Update Login Profile | Log Off

Main Menu
PRINCE CHARMING

Incomplete Service Requests(s) - click the [Service Request Number](#) in the list below (A service request will be cancelled 5 days after the date shown) [Hide](#)

Service Request Number	Event	Registry Number / Entity Name	Status	Date
111645929	BUSINESS NAME - REGISTRATION	10114906	In Progress	21-Jun-2024
111645930	BUSINESS NAME - REGISTRATION	10114907 / 10114907 MANITOBA	In Progress	21-Jun-2024

Click on the link for the Service Request that you want to complete.

After 5 days the Services Request is automatically cancelled, and you will need to start a new one.

Documents to Attach

A clear PDF of the completed, signed **Missing Share Classes** form must be attached. A Filing Request is not required

- Click on Browse and locate the document on your computer.
- Once selected, click on Upload to add the document to the box.

- Click on Next Page

The screenshot shows the 'Documents to Attach' section of the Companies Online interface. At the top, there is a header with 'Companies Online' and navigation links for 'Main Menu' and 'Log Off'. Below the header, the page title 'Documents to Attach' is displayed, along with the 'Service Request No : 121428851' and 'Page 1 of 4' with a 'Next Page' button. A table lists the attached document: 'Missing Share Classes.pdf'. Below the table is a 'Delete' button. A note states: 'Copies of documents must be attached: • A [Missing Share Classes](#) form must be completed, signed and attached. A Filing Request is not required.' At the bottom, there is a file upload section with a 'File Name' label, a 'Choose File' button, the text 'No file chosen', and an 'Upload' button. A note below the upload section says 'Attach documents in .pdf format only'. The page footer shows 'Page 1 of 4' and a 'Next Page' button.

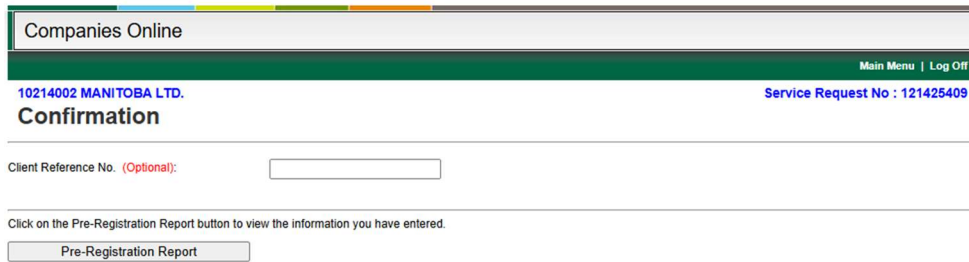
Mailing Information

- The Mailing Address and email address (optional) will be displayed.
- Make changes, if necessary.
- Click on Next Page.

The screenshot shows the 'Mailing Information' section of the Companies Online interface. At the top, there is a header with 'Companies Online' and navigation links for 'Main Menu' and 'Log Off'. Below the header, the page title 'Mailing Information' is displayed, along with the 'Service Request No : 121428851' and 'Page 2 of 4' with 'Previous Page' and 'Next Page' buttons. The page content includes a 'Copy Filer's Address' button, a 'Firm Name (Optional)' field, an 'Attention (Optional)' field, and an 'Address' field containing '1010-405 BROADWAY'. Below the address field are fields for 'City' (WINNIPEG), 'Country' (CANADA), 'Province/State' (MANITOBA), and 'Postal Code' (R3C3L6). At the bottom, there is a checkbox for 'I wish to receive e-mail notification when the annual return or renewal notice is due to be filed.' and an 'Email Address' field. The page footer shows 'Page 2 of 4' and 'Next Page' buttons.

Confirmation

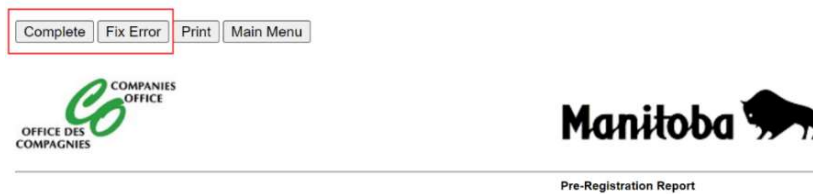
- **Client Reference Number (optional):** Leave blank.



Pre-Registration Report

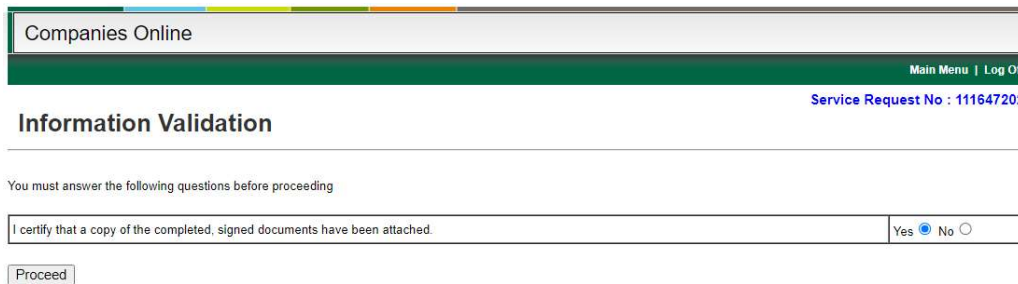
Review the report. If:

- Correct, click on Complete at the top of the report.
- Incorrect, click on Fix Error at the top of the report.



Information Validation

- Read the statement and click on Yes.
- Click on Proceed



The service Request will be submitted for Internal Review:

Companies Online Main Menu | Log Off

Service Request No : 121428851

Your service request has been submitted for Internal Review.

Companies Office staff will review and respond to your submission as quickly as possible. To check the date we are currently processing, please visit our website at [//companiesoffice.gov.mb.ca/processing.html](http://companiesoffice.gov.mb.ca/processing.html)

Service Request Number :	121428851
Registry Number :	10214025
Entity Name :	10214025 MANITOBA LTD.
Registrant Type :	BUSINESS CORPORATION
Registrant Sub Type :	MB SHARE CORPORATION
Event Type :	MISSING SHARE CLASSES
Effective Date :	27-NOV-2025
Client Reference Number (Optional):	

Important Information

Remember the username and password used to file this Service Request. You will need it if you:

1. Receive an email indicating that the Service Request has been returned to you for corrections. You have 5 days to make the corrections and re-submit the Service Request. Login with this Username and click on the link in the yellow bar to display your returned Service Request:

Incomplete Service Requests(s) - click the Service Request Number in the list below (A service request will be cancelled 5 days after the date shown) [Hide](#)

Service Request Number	Event	Registry Number / Entity Name	Status	Date
111645929	BUSINESS NAME - REGISTRATION	10114906 / 10114906 MANITOBA	** Returned for Correction **	21-Jun-2024