

To access the Companies Office Online system, [login](#) using your existing account or [create an account](#).

Supported Browsers: Chrome, Edge and Firefox. **Cell phone access is not supported.**

Main Menu

- Select File my Renewal

Companies Online		
My Account HELP Contact Update Login Profile Log Off		
Main Menu		JANE DOE
Annual Return/Renewal	Reserve a Name	Incorporate/Register
<ul style="list-style-type: none"> • File my Annual Return • File my Renewal • Create Paper Copies • Request a new barcode to file Annual Return / Renewal 	<ul style="list-style-type: none"> • Submit a Name Reservation Request to see if a name is available for registration/incorporation 	<ul style="list-style-type: none"> • Incorporate a Business Corporation • Incorporate a Non-profit Corporation • Register a Sole Proprietorship with Individual Registrant • Register a Sole Proprietorship (by another business or corporation) • Register a Partnership
Information on Entities		General Information
<ul style="list-style-type: none"> • Search by Name/Number • Certificate of Status 		<ul style="list-style-type: none"> • Entrepreneurship Manitoba • Notice under The Freedom of Information and Protection of Privacy Act • Help Manual
New West Partnership – Business Corporations		New West Partnership – Partnerships
<ul style="list-style-type: none"> • Register a British Columbia, Alberta, or Saskatchewan Business Corporation in Manitoba 		<ul style="list-style-type: none"> • Register a British Columbia, Alberta, or Saskatchewan Limited Partnership in Manitoba

Barcode Number

- Enter the Barcode Number located in the top left corner of the Renewal or in the email notification that you received
- Click on Next Page

Companies Online	
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Enter the bar code number and click the Next button.

Bar Code Number :

[Next Page](#)

Open Service Request

- Click on Continue

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10011493 MANITOBA **Service Request No : 300947946**

Open Service Request

A Service Request has been Created. Please record your Service Request Number or print this page.

Service Request Number : Continue

Registry Number :

Entity Name :

Event Type :

Registrant Type :

Registrant Sub Type :

Service Request Status :

Note: You have 5 days to complete the Renewal once you start filing it online. The information you enter in this Service Request is saved and will appear at the bottom of your Main Menu. You may re-open and complete the Renewal at a later date. However, after 5 days the Service Request is cancelled and it will no longer appear on your Main Menu screen. If this occurs you will need to Request a new barcode and start from the beginning or contact the Companies Office at (204) 945-2500.

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Main Menu JANE DOE [view your service requests](#)

Annual Return/Renewal	Reserve a Name	Incorporate/Register
<ul style="list-style-type: none"> File my Annual Return File my Renewal Create Paper Copies <li style="border: 1px solid red; border-radius: 50%; padding: 2px;">Request a new barcode to file Annual Return / Renewal 	<ul style="list-style-type: none"> Submit a Name Reservation Request to see if a name is available for registration/incorporation 	<ul style="list-style-type: none"> Incorporate a Business Corporation Incorporate a Non-profit Corporation Register a Sole Proprietorship with Individual Registrant Register a Sole Proprietorship (by another business or corporation) Register a Partnership

General Information

- Review the information. Contact the Companies Office if any information is incorrect.
- Click on Next Page

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10011493 MANITOBA

Service Request No : 300947946

General Information

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* Required field

Entity Name :

Registration Date :

Annual Return/Renewal Date :

Business Number :

Last Filing year :

Page 1 of 6 [Next Page](#)

Business Location Address

More than one business location can be entered.
 Box numbers in Winnipeg and Brandon are not acceptable online. Please complete a paper application.

If no changes are required, click on Next Page

To update a Business Location

- Select the address in the grid
- Update the business location address (including postal code)
- Click on Update
- Click on Next Page

To add a new Business Location

- Click on the Clear Details button
- Enter the Address
- Click on Add
- Click on Next Page

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10011493 MANITOBA
Service Request No : 300947946

Business Location Information

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Enter each business location and click on Add. [Help](#)

Note: The listing of a business address **outside** of Manitoba constitutes a statement by you that the business has **no physical** address in Manitoba. Where the business has a physical address in Manitoba, the Manitoba address must be listed.

Address	City	Prov/State	Country	Postal/ZIP Code
1 SMITH STREET	WINNIPEG	MB	CANADA	R3C3L6

* Required field

Address : *

City : *

Country : *

CANADA
▼

Province/State : *

MANITOBA
▼

Postal Code : *

Add
Update
Delete

Clear Details

Previous Page |
 Page 2 of 6 |
 Next Page

Mailing Address

The Mailing Address is the address where the Renewals will be sent.

- Update the address, if necessary.
- Email Address - If you want to receive an e-mail notification when your Renewal is due, select the checkbox and enter your email address.
- Click on Next Page

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10011493 MANITOBA Service Request No : 300947946

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[Help](#)

* Required field Copy Filer's Address

Mailing Address Name :

Attention :

Address : *

City : *

Country : *

Province/State : *

Postal Code : *

I wish to receive e-mail notification when the annual return or renewal notice is due to be filed.

Email Address :

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Owner / Partner Information

- No changes can be made to the registrants on a renewal. If the registrants have changed, please contact the Companies Office.
- If a registrant has changed their name, please contact the Companies Office.
- If the registrant is an individual, their address can be updated. However, if there isn't at least one registrant residing in Manitoba, you will not be able to file the renewal online, unless a Power of Attorney is already on record.
- If the registrant is another business or corporation and the address information is incorrect, please file a Change of Mailing Address on that entity first.

- Select the registrant (individuals only) in the grid
- Update their address, if required
- Click on Update
- Once all changes have been made, Click on Next Page

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10011493 MANITOBA Service Request No : 300947946

Partner Information

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This screen lists the current Partners of this Business Name. If the Partners have changed, you cannot file the Renewal Notice. Please contact Companies Office at (204) 945-2500 for further information. [Help](#)

Name	Entity Name	Firm	Address
DOE, JANE			1 SMITH STREET WINNIPEG, MB CANADA
DOE, JOHN			1 SMITH STREET WINNIPEG, MB CANADA

*** Required field**

Registry No :

Entity Name :

Firm Name :

First Name : *

Middle Name :

Last Name : *

Address : *

City : *

Country : *

Province/State : *

Postal Code :

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Nature of Business

- The Nature of Business may be pre-populated. Make changes if needed.
- Click on Next Page

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10011493 MANITOBA Service Request No : 300947946

Nature of Business

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*** Required field**

Please be specific in your description; terms such as manufacturing, consulting, etc. are vague and require further clarification.

Nature of Business : *

Confirmation

- **Client Reference Number:** Leave blank
- **Click on the Pre-Registration Report button**

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10011493 MANITOBA Service Request No : 300947946

Confirmation

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Click on the Pre-Registration Report button to view the information you have entered.

[Pre-Registration Report](#)

Client Reference Number (Optional):

Pre-Registration Report

- Review the report. If the information is correct, click on the Submit button
- If any information is incorrect, click on the Fix Error button. This will take you to the beginning where they can fix the information

Pre-Registration Report - Complete On-Line

This report contains the information you entered into the system.

You need to check and verify that this information is correct before proceeding.

[Complete](#) [Fix Error](#) [Print](#) [Main Menu](#)



Pre-Registration Report

Registry No : 10011493
Entity Name : 10011493 MANITOBA

As of : 17-Feb-2018

Entity Name : 10011493 MANITOBA
Registry No : 10011493
Current Status : Active

Entity Type : BUSINESS NAME
Entity Sub Type : PARTNERSHIP

Registration Date : 27-Feb-2015
Home Jurisdiction : MANITOBA
Annual Return/Renewal Date : 27-Feb-2018
Year of Last A/R - Renewal :

Nature of Business : RESTAURANT
NAICS Code : 7221

Information Validation

- Read the statements and click on Yes to each statement
- Click on Proceed

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10011493 MANITOBA Service Request No : 300947946

Information Validation

You must answer the following questions before proceeding : 10011493 MANITOBA

I certify that I am authorized by the registrant(s) of this Business Name to file this document with the Director under The Business Names Registration Act and that the information contained herein is true. Yes No

Proceed

Credit Card


- Enter credit card information
- Click on Process Transaction

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Mandatory fields marked by *

Payment Details

Transaction Amount: \$60.00 (CAD) 


Order ID: COSII_DEV115814791

Please complete the following details exactly as they appear on your card.
Do not put spaces or hyphens in the card number.

Cardholder Name*:

Card Number*:

Expiry Date (MMYY)*:

Card Security Code*: 

Click 'Process Transaction' to charge your card. Only click the button once. Using the 'Back', 'Refresh' or 'Cancel' button after you press the 'Process Transaction' button will not stop the transaction from being processed and may result in a double charge.

Process Transaction **Cancel Transaction**

Receipt

- Print a copy for your records

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Transaction Approved - Payment Details

Print this page and keep it as your transaction receipt.

Credit Card Receipt

Companies Office

1010 - 405 Broadway

Winnipeg, MB

R3C 3L6

Telephone : (204) 945-2500

Fax : (204) 945-1459

Cardholder Name :	JANE DOE
Service Request No :	300947946
Description of Goods :	RENEWAL, Registry Number 10011493
Amount :	\$60.00 CAD
Date :	2018-02-17 21:29:33Eastern
Reference Number :	660144980012580500
Response Code :	1/01
Authorization Code :	829571

Approved - Thank you.

[Continue](#)

Service Request Completed

- The Renewal filing is complete.
- Click on View File Summary to generate a report displaying the information entered. Print a copy for your record.

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10011493 MANITOBA

Service Request No : 300947946

Service Request Completed. Thank You!

Service Request Completed. Thank You!

Please print this page if you require proof of payment.

[View File Summary](#)

Your credit card has been charged (Cdn\$) :	60.00
Service Request Number :	300947946
Registry Number :	10011493
Entity Name :	10011493 MANITOBA
Registrant Type :	BUSINESS NAME
Registrant Sub Type :	PARTNERSHIP
Event Type :	RENEWAL
Client Reference Number (Optional):	

IMPORTANT INFORMATION

Please retain the Userid and Password that you used to file your Renewal online. Your account has been updated so that you can file the following documents online for this business:

- Change of Business Location
- Change of Mailing Address
- Renewal